



## **MMTA Local Association Matching Grants 2025-2026**

### **Procedures:**

1. Each year the MMTA Executive Committee appropriates funds for local association grants.
2. Applications are reviewed and voted on at the Fall Executive Committee meeting. Send applications to the Vice President for Local Associations by e-mail\*\* no later than **December 29th, 2025** or by US Mail postmarked by **December 29th, 2025**. No applications will be accepted after the deadline.
3. The MMTA Executive Committee will review the applications according to the guidelines below at the Fall Executive Committee meeting.

### **Guidelines:**

1. Local associations applying for grants must have 100% state membership.
2. Grants can be used for any local association project with the exception of fund raising (e.g., to purchase a piano).
3. A local association applying for a grant must provide a match of local funds to help underwrite the project.
4. As a part of the application, the local association must include a detailed budget of how the funds will be utilized.
5. A local association may not apply for a grant for the same project within a five-year period.
6. No grants will be given on a retroactive basis.
7. No grant will be given to a local association in consecutive years.
8. A report on the outcome of the grant project must be submitted to the MMTA Executive Committee. Send the project report to the Vice President for Local Associations within 60 days of completion.
9. Local Associations receiving grant money are responsible for acknowledging the MMTA in publicity by including a statement such as "This event is funded in part by a grant from the Missouri Music Teachers Association."
10. The proposed grant project must take place between December 1, 2025 and November 30, 2026. Grant money is issued by the treasurer by check and must be used by April 30, 2026. The local associations receiving the award will notify the VP when they are ready for the funds to be disbursed.

# MISSOURI MUSIC TEACHERS ASSOCIATION

*Affiliated with the Music Teachers National Association*

## LOCAL ASSOCIATION MATCHING GRANT APPLICATION for 2025-2026

[for MMTA office use only]

Date Received \_\_\_\_\_

Date Application was reviewed by MMTA \_\_\_\_\_

MMTA Executive Committee Decision \_\_\_\_\_

### Complete Application Below

Name of Local Association \_\_\_\_\_

Local Association President \_\_\_\_\_

**\*Proposed Project Description** (Project must be scheduled between December 1, 2025 and November 30, 2026)

Date \_\_\_\_\_

Location \_\_\_\_\_

Description and Budget

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Purpose of Project \_\_\_\_\_

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Name of the Local Association Project Leader \_\_\_\_\_

Amount of grant money requested \$ \_\_\_\_\_

Local Association matching amount (***must be the same amount as grant money requested***)

\$ \_\_\_\_\_

**\*Please attach a separate sheet (if needed) containing additional information concerning the proposed project and/or artist/presenter bio, budget, etc.**

Send completed application form postmarked by **December 29<sup>th</sup>, 2025** to the

MMTA Vice-President for Local Associations:

**Hye-Jung Hong** Missouri State University 901 South National Avenues, Springfield MO 65897

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