



Minutes for MMTA Summer Executive Board Meeting

Zoom video conference meeting

Tuesday, July 23, 2024

7 PM – 9:00 PM

In attendance: Jason Hausback, Christopher Madden, Hye-Jung Hong, Erica Manzo, Hyunki Moon, Clara Christian, Luke Carlson, Chris Vitt (partial).

In absentia: Ethan Stahl

The meeting was called to order at 6:35 pm.

- I. The minutes were approved from the MMTA Board Meeting on March 13, 2024.
- II. Officer Reports:
 - a. President – Jason Hausback.
More information about the state conference/joint conference with KMTA was provided and Jason asked Chris Madden and Hye-Jung Hong to report on the conference and also on the plan for matching grants.
 - b. President-Elect – Chris Madden. *Chris discussed the pros and cons of doing a separate conference from the audition weekend. Chris also talked about the matching grants and the fact that the MMTA is primarily focused on the competitions, and he would like to have a way to give back to the teachers more. This conference allows collegiate/graduate students to interact more without the stress of the competitions happening at the same time. Friday is lunch on your own and could be a perfect time to do a collegiate lunch. College students could do the poster sessions, or the auditions, or both. It was pointed out though that applying for grants might be challenging with two events, and there won't be as much time to prepare posters/apply for grants by the September conference.*
 - c. Past President – Hye-Jung Hong. *We discussed the deadline for August 31 to apply for matching grants. (Local associations/student chapters). It was agreed that this deadline should be in November, instead of August, to give more time! There is a form to submit and then MMTA finds matching funds. Last year the deadline to apply was September 30, 2023. KCMTA got \$890. We discussed having a cap on the amount of money set aside for grants. One goal that Chris Madden has is to set a budget for the beginning of the year, and propose an amount to give for matching grants. Then the committee needs to have a cap to work with, and then they will get an idea for what they will have to work with and divide up accordingly.*

- d. Treasurer – Chris Vitt. *The official treasurer report will happen in September. It was mentioned that new ideas are needed for the open positions. Social Media, but most importantly, Auditions chair.*
- e. VP Auditions – Hyunki Yoon and Chris Madden. *District auditions need to be complete by Oct. 6. All chairs need to send out those district auditions deadlines by July 31; by August 15 district auditions must be open; conference registration also will be due that day. By Sept. 2 (a Monday) all registration for district auditions should be complete. Auditions will now need to be done by Sept. 24. State auditions registration will open mid-October, auditions will happen on the Nov. 9 weekend. Auditions open any time for state auditions, as long as they close before Nov. 9.*
- f. VP Publications and Publicity – Ethan Stahl-absent.
- g. VP Local Associations and Student Chapters – Hye-Jung Hong. *Hye-Jung reported earlier.*
- h. Composition/Commissioned Composer Chair – Luke Carlson. *The current composer, Victor Marquez-Barrios, is writing a piece, which will premiere at the conference on Nov. 9. The deadline for students' applications should be mid-October. Doing a composer concert at the conference rather than around audition time could bring a bigger audience. The call for scores does give the performance date as well as the composition deadline. Hopefully we will decide what we do in 2025 (whether November or September) to give composers more time. MMTA—submits to National MTNA composer competition by Dec. 1.*
- i. Secretary – Clara Christian. *Clara is excited to join the board and thanks everyone for their warm welcome.*
- j. Executive Secretary/MTNA Membership Chair – Erica Manzo. *Erica is resigning from the board, but she still wants to be involved with bookkeeping/keeping track of who paid their dues, etc. She works with Chris Vitt regularly and can also train the future person and notes that it's a pretty involved job. As the longest running board member, Erica is willing to help still for a reduced fee but wants to step off the board officially. Erica gets all the mail for MMTA and there's a worker's compensation renewal notice. \$42, and due soon. (Aug. 4). Is it needed? We went over the job description for executive duties and which duties Erica is willing to continue to help out with.*

III. **2024 State Conference:** report from Christopher Madden

- a. *The dates are September 27-28, 2024. This is the first time MMTA has had a conference separate from auditions in 20 years!*
- b. *Sarah Ernst needs a stipend as our keynote session. (she will do 2). The collegiate chapter at UMKC can give her around \$200. We profited \$5000-6000 after auditions last year. What do we want our organization to be? This could be more accessible than getting to the MTNA conference. Our yearly guest artist fee is \$2,000 at auditions. But now we don't have that; there's a grant from UMKC piano faculty. Kansas makes a little bit of money on their conference, so that could bring in a bit more for MMTA long term. \$5,000 net growth every year.*

- c. *Clara Christian moved that we supply \$400 out of our budget for Sara Ernst in the hope that together with UMKC and KMTA the goal is to bring the total to \$1,000. The motion passes.*
- d. *We will continue to look for advertisers for local businesses; \$500 will feature your business on the screen and will allow two free tickets.*
- e. *The Kansas commissioned composer will be at the conference; it was too late for Victor Marquez-Barrios to be on the program in September since he was still planning on November.*
- f. *Please send out personal invitations to encourage people to register for the conference! The goal is to get 80 registrants from Kansas, 70 from Missouri for a total of 150. Currently there are 11-12 registered.*
- g. *An open board meeting will happen on 9/27 in the morning with a Treasurer Report. 8:30 am Friday, 9/27 will be our board meeting and this is open for anyone to attend. This is an idea for a less formal brainstorming meeting; our required board meeting should still be in November during auditions.*
- h. *Funding for conference. This needs to be addressed because we can't necessarily fund everyone to attend both in September and November (travel expenses/hotel). We may need a financial sub-committee, and Chris Vitt will send an e-mail to give us updates.*

- IV. **Jobs Sub-Committee Report:** *the sub-committee reported that the more cooks in the kitchen, the more chances for things to go wrong. Ideally it we would have one centralized person who oversees the schedule and oversees the registration. They would work with the district chairs, and they would do the scheduling for them. District chairs could be the boots on the ground, where an auditions coordinator would do the schedules for both district auditions and state auditions.*
- a. *VP Auditions. VP of auditions a very difficult job because of all the requests.*
 - b. *Auditions Coordinator. This would require a new job description. It was noted that with non-profit's—board members cannot be paid and receive a salary. But audition officers could be paid since it's a different role/job title.*
 - c. *Executive Secretary. This would be a reduced role, or go away completely.*
 - d. *Auditions scheduling software—this is program made specifically for music auditions. It's too late to use it this year, but the software is \$1000 to set up, and is called "Tenuto". There is a small processing fee for students (3% or so). People register their students and enter their repertoire, and then the time blocks get generated, as well as the comment sheets and certificates. Once it gets set up, it does not need to get set up again and can be used year after year. It can also be used to schedule the practice times in addition to the competition times. Overall, if adopted, would make the role of Auditions Coordinator much easier.*
 - e. *Stipends for Officer Positions. This would require a reallocation of duties and the creation of a new job description. Proposal #1) is that MMTA restructure the two VP's into one. One Audition Coordinator would then be a second job which could be a paid position. Proposal #2) is that we should adopt Tenuto for 2025. At this time we voted on Proposal #1, but we will wait on Proposal #2 since it's too late to use Tenuto for the 2024 auditions anyway. This new Audition coordinator job description and stipend needs to be posted on the MMTA website and e-mailed*

out. It is a huge amount of work, but it does not need to be a musician who takes this position.

- f. Chris Vitt moves that we restructure the two vice presidents' roles and the executive secretary into a first vice president plus an auditions manager. We will try to begin this new re-structuring this year, but long term we will re-structure in the future if we cannot find an "Audition Coordinator" for this year. The vice president would be a voting member of the board, the Audition Coordinator would not. The motion passes.*
- g. The subcommittee will need to e-mail out a suggested job description and suggested stipend.*

V. Vacant Positions

- a. Audition Chairs—Auditions coordinator is a new, paid position. For Audition chairs, Dan Ketter was MTNA chair, so now we have an MMTA auditions chair opening. We need ideas for people, but we do have some leads.
- b. Membership chair? This could be separate from the executive secretary position. Would Ethan Stahl be an option?
- c. President Elect (to start in November). We need to start planning. They would have two years before taking the position.

VI. Old Business

- a. Discussion on if MMTA auditions should include adults.
- b. Bylaws Revision—needs to be re-written to include these new positions.
 - i. New positions (webmaster: Ethan has been taking that role, it needs to be in the bylaws and listed on the website). There also needs to be a provision to allow combining positions (for instance, social media plus the website).
 - ii. Voting via email works fine for this.
 - iii. We do need to vote on the changes to the bylaws.

VII. We do not have any new business.

VIII. We adjourned at 9:10 pm.

Respectfully submitted,
Clara Christian