

## Minutes from MMTA Summer Board Meeting (July 7, 2019)

In attendance: Robert Carney, Jason Hausback, Sharon Parker, Erica Manzo, Peter Miyamoto, Hye-Jung Hong, Chris Vitt

In absentia: Melissa Simons, Kyu Butler, Laura Wiebe

Meeting was called to order at 4:00 pm

- I. Approval of MMTA Board Meeting Minutes from Feb 17, 2019.  
Motion made by Peter to approve minutes as submitted. Seconded.  
Minutes approved as submitted.

- II. Officer Reports: (as needed)

- a. President – Robert Carney
  - i. New website under development.

Preview: <https://missourimta.wordpress.com/>

Members agreed layout looks simple and easy to follow. Some updates (specifically dates) need to be made once we move forward. Once the updates are made, the domain name will be changed to make the website public. The website could potentially be live by end of month. Some sort of announcement will go out to the membership along with word about audition registration change.

Discussion on if accounts should be maintained for every member to gain access to documents/minutes/forms? Executive committee agreed that minutes/documents should be publicly accessible through website. We will not set up log-ins for accounts beyond administration management for website.

- ii. Other themes/pics are possible. Current theme is Lodestar  
Review options here: <https://wordpress.com/themes/filter/responsive-layout>
- iii. Auditions registration will use Google forms with a separate payment portal. 1st draft of form: <https://forms.gle/gKNvyYWQTiVLeXqeA>

Although slightly more cumbersome due to one form for each student registration, no log-in is required. This will be easier to maintain and less likely to produce technological problems. Once information is submitted, teachers will receive a registration receipt and chairs will communicate to teachers directly. Robert hopes to do a dry run of system at some point.

Jason suggested that a checklist might be nice for the district chair of everything that need needs to be checked once registrations are submitted.

Robert agrees that this means more manual work on the back end, but hopefully smoother due to lack of technical difficulties through the website.

As of now, audition schedules will continue to be emailed to teachers via chairs. It was suggested that the audition lists could be published online with audition numbers (no names) and then a list could be emailed to teachers linking students with numbers.

b. President Elect – Hye-Jung Hong

Andrew Brownell (from University of Texas, Austin) has been invited to be guest artist in November.

c. VP Auditions – Jason Hausback

Hotel block is set at University Plaza. Slightly more expensive than the last time we used them, but best in location. Breakfast is included.

Changes in chamber music were sent out to membership. MMTA Chamber Music for Pre-Collegiate is available.

Discussion on the use of photocopied music: Jason reports that MMTA went stricter last year and MTNA went the opposite direction. Jason proposes that originals must be provided for judge but perhaps we could be more lenient on use of copies if we adopted MTNA form that removes liability from MMTA for use of copied music. Robert suggests checking with MTNA to see if we can still use the form. Someone over 18 (Teacher or parent) must sign. Judges should be made aware that they are not to disqualify due to use of copies.

District chair changes: St. Louis: Caroline Hixson (also president of SLMTA).

Springfield: We-Hon (spelling?) will take over for Hye-Jung

Jason expressed need to have proper job descriptions, handbook, and documents available for these new chairs via the website.

d. VP Publications and Public Relations – Laura Wiebe

N/A

e. VP Local Associations and Student Chapters – Sharon Parker

Sharon requested a drop-down option on the new website for matching grant guidelines/form. Robert suggests putting it under “About MMTA”

and with “Local Associations”. Sharon will send updated form to Robert to be added to website.

Peter mentioned we should have a subcategory of “Collegiate Chapters” for forms requesting money for competition/conferences.

Sharon will send out emails to get current Local Association information for new website and will email changes to Robert.

Sharon asked for suggestions for restaurants to hold Collegiate Meeting at conference. Jason suggested Panera Bread (close to campus and with room for meeting).

f. Secretary – Melissa Simons

N/A

g. Executive Secretary (and Advertisement) – Erica Manzo

Erica reported that she is working on contacting advertisers for next year. Robert suggested using a rotating banner on new website and noted that adding images that link to business websites is not a problem

h. Treasurer – Chris Vitt

Chris reported that a summary of expenses compared to budget was sent out for last year. A proposed budget for upcoming conference/new website is in the works. Expenses were discussed including the tuning cost for MSU (Hye-Jung), budgeting budgeting for a table at 2020 national conference for Foundation Fellow honoree (Peter), and the amount for the conference guest artist. Chris will send out budget via email for suggestions.

Chris reported that MEM (Missouri Employers Mutual) Insurance Company needs updated officer information. We get a member’s distribution check from them every year. Chris will contact them to educate the executive board on MMTA’s use of this company. (Liability insurance for our events?)

i. Webmaster – (vacant) Robert Carney

See above discussion on website. Still looking for someone to take over this position - contact Robert with possibilities.

- III. Welcome New Officers/Chairs!
  - a. MTNA Young Artist: Sharla Bender
  - b. MTNA Jr/Sr.: Daniel Ketter
  - c. Website

Robert notes that he left off Hye-Jung as President-Elect (Welcome!)  
Sharla is in St Louis and Daniel is at Missouri State.

- IV. Reminders:
  - a. Foundation Fellow (we're alternating years)
    - i. Be thinking about nominations for 2020; We'll vote in November.
    - ii. Peter had recommended a table for next year in Chicago. Will revisit in November.

Chris reported that previous budgets slated \$1000 for table; discussion on including cost of dinner for honoree and spouse.

Robert will check with Meredith on time-table for nominations and vote.  
Should be manageable via email.

- V. State Conference – MSU: Nov 7-10

Conference in 2020 will most likely be at MU (in new Fine Arts Building).

- VI. Membership –
  - a. Be sure to renew
  - b. Check with all officers/chairs
  - c. Way to review any missing ones this month and follow up?

Robert reports that we can receive enrollment report from MTNA on membership. We can then compare to see who has not yet renewed. It was suggested that executive committee could split up names to contact about renewing membership. Robert will follow up on this and be in contact.

- VII. National conference anyone? Chicago ain't too far...

- VIII. Poster Sessions Update

Application form will be Google form available on website (similar to auditions registration). Robert will directly contact all piano professors in state with information and encourage their students to participate. Eligibility and rules will be published on website. Deadline is Sept 15.

This will be circulated in the next few weeks.

IX. Other Topics

Robert will attend 2019 Leadership Summit in Cincinnati, and Hye-Jung will start attending September 2020.

Commission Composer program is still going forward (Chair is Jacob Gotlib). Peter mentioned that we will need someone to monitor event if Jacob doesn't go to MSU (Robert).

X. Next Meeting?

Next meeting will be during the MTNA/MMTA conference (Friday night). Jason notes that the President-Elect usually sets up location/time. Hye-Jung will look into this and contact executive committee with details.