

**MMTA Executive Board Meeting**  
**Sunday, June 2, 2013 – 7:30 pm**  
**Via Skype Conference Call**

Meeting called to order at 7:35 p.m.

- I. Approval of Minutes from February 10 Board Meeting – Laureen Di Bisceglie  
Minutes were approved as read with one amendment. Meredith Taylor asked that the amount of the Conference Artist (\$2,000.00) for the 2014 State Auditions appear.  
MAP

II. Treasurer's Report – Nancy Schaaf

A. **Current Balances:**

	April, 2013	April, 2012
1. Checking	\$ 6210	\$ 1785
2. Savings (Money Market)	\$ 4464	\$ 4462
3. Investments	\$41609	\$40844
4. Total Net Worth	\$53489	\$47498
5.		

B. **Last year's year end actuals**

1. The year \$2013 in the black (last year we were \$5000 behind)
2. Due to
  - i. low cost of auditions this year.
  - ii. Grant from MAC
  - iii. Printing costs down

C. **Budget for 2013-2014 discussed.**

D. **Expenses**

1. Auditions costs are up this year by about \$7000
2. Increased expenses of \$1500 for board expenses for meetings
3. Hye-Jung raised question about who get reimbursed: Audition Chairs get reimbursed for all their hotel expenses, and miles up to a cap of 300 miles roundtrip/\$150. Needs to be clarified. Motion made to include miles for Audition Chairs. MAP
4. Hye-Jung also raised the issue about what is the cap for State Auditions – District Audition judges have a limitation of 300 miles/\$150. Judges need to turn in their mileage in order to get reimbursed. Judges to get \$35 per hour. MMTA Executive Board to get 1 hotel night and 50cents per mile.

E. **Note about the budget**

1. We worked hard to balance this budget. If other large expenses occur throughout this fiscal year (May 1, 2013 through April 30, 2014) they will need to be considered as extra budgetary. We would need to vote on them.

F. **Action Item:** Approve Budget for 2013-2014

1. Motion made to approve the budget for the current year presented by Nancy.  
MAP

III. **Officer Reports**

A. President – Cathy Benton

1. MTNA Conference update was given.

2. Foundation Fellow update – decision made to honor Richard Cass
  3. Advertising update – we are looking at the forms to simplify them, trying to keep the prices the same as last year. Goal this year is \$3500.
  4. There was a discussion about whether to have exhibits at the November Auditions. The consensus was that we don't need to have exhibits at State Auditions. Deadlines for NOTES – Erica to send out an e-mail blast with information about District Auditions at the beginning of August. Deadlines: August 15<sup>th</sup> for September 1<sup>st</sup> NOTES and March 15<sup>th</sup> deadline for April issue. Advertisement deadline for the Audition booklet is September 30<sup>th</sup>. Discussed whether there should be a January issue instead of February. December 15<sup>th</sup> would be the deadline for that issue. That issue would list all the winners from State Auditions.
- B. President-Elect – Meredith Taylor
1. Has 3 ideas for conference artists – and will follow through with those in the next week. Working on a budget of \$2,000.
- C. Immediate Past President – Diane Petrella
2. Asked about the Royal Conservatory Assessment Program – they have made no contact.
  3. How do they keep track of entries from Missouri?
  4. Andy Hisey – is he still the contact? He said assessments were up. UMKC had 60 new assessments. Cathy to follow up with Andrew Hisey about their involvement and the questions raised.
- D. V.P. Auditions – Robert Carney and Hye-Jung Hong
1. Robert Carney gave a report on options for updating the MMTA website.
  2. Robert Carney will continue working on the various options and coordinate with Nancy Schaaf.
- E. V.P. Local Associations and Student Chapters – Eunsil Stevenson
1. 2013-14 Local Association Matching Grants were awarded to three Local Associations, totaling \$2,300. Also, \$100 was granted to each of two student members of the Mid-Missouri Collegiate Chapter. Total matching grants awarded was \$2,500.
  2. 2014-15 Matching Grants Budget: it is expected that two Local Associations will apply for 2014-15 grants. However, with the 2014 MTNA National Conference planned for Chicago, Illinois, March 22-26, 2014, so additional additional funds will need to be reserved to support students from each of our Collegiate Chapter who wish to attend, so as many can attend as possible. There are 5 chapters – the question was raised as to whether a cap should be placed on how much will be awarded. Another option is that each collegiate chapter write a letter indicating how much they need and it can then be discussed/voted on ahead of time. Eunsil to send an e-mail to board members with all the information so we can vote on it in February. It is a very rewarding experience for these students. Application forms for our 2014-15 Local Association Matching Grants will be posted in our MMTA website in July.
  3. MMTA November State Audition
    - a. Local Association Luncheon – Because there will be no state conference held in conjunction with the State Auditions in November, I am planning for no Local Association Luncheon this year. It was suggested that a Meet-and-Greet occasion be incorporated into the State Auditions weekend. To discuss with Cathy Benton and will also speak to all the local advisers

- b. Collegiate Chapter Luncheon – there is some uncertainty about the facilities and food at Washington University for a Collegiate Chapter Luncheon this fall during the Audition. The plan should maybe be for this luncheon to be held next year at the MMTA State Auditions in Columbia, Missouri. A suggestion was made to have the luncheon at a restaurant in The Loop. Eunsil to look into this.

F. V.P. Publications and Public Relations – Susan Quigley-Dugan

Susan is unable to attend this meeting. Cathy Benton read her report. Currently Susan has 3 articles lined up for NOTES for the upcoming year from three college voice professors, but would like the board to send ideas for other articles or for people to write them.

G. Secretary – Laureen Di Bisceglie –no report

IV. Executive Secretary – Erica Manzo

Erica reminded all board members to please send their bios in as well as photos or anything relevant to her.

V. Other Old or New Business

1. Constitution/Bylaws Changes

- a. Constitution Bylaws were discussed and reviewed.
- b. The next step is that changes will be presented to the Executive Committee.

2. Old or New Business – no issues raised.

VI. Next meeting: TBA

Meeting adjourned at 9:15 p.m.

Respectfully submitted,  
Laureen Di Bisceglie  
Secretary: MMTA